

### Assembly Schedule

<b>Unit:</b>	Headquarters, CACC			<b>Date of Assembly:</b>	21 Jan 17	
<b>Location:</b>	Camp San Luis Obispo, BLDG 1301			<b>Date Prepared / Revised:</b>	20 Jan 17	
<u>WHEN</u>	<u>WHO</u>	<u>WHAT</u>	<u>WHERE</u>	<u>TRAINER</u>	<u>UNIFORM</u>	<u>REFERENCE</u>
0600-0700	See Meal Roster	Breakfast	DFAC BLDG 854		Class C/CMU	Meal Roster
0700-0705	All	XO Opening Comments / Update*	BLDG 1301 Conf Table	COL Edinboro	Class C/CMU	
0705-0745	all	New website & online cadet store*	BLDG 1301 Conf Table	Col Kelley	Class C/CMU	
0745-1000	10 Corps	Drill Comp/IMA/Summer Camp: Circular, Milestones/Timeline (obj3,4,5)*	Staff Sections	Staff Sections	Class C/CMU	
0800-0900	XO, AXO, Dep, CSM, S3	PDC/BCTA/ACTA & YTC for 2017-18 (obj 10,16) CSM Archer call in*	COL Edinboro Office	COL Edinboro	Class C/CMU	
0900-1000	XO, IG, Dep, CSM, S3	Curriculum/AGI Update (obj 11,14)*	Staff Sections	Staff Sections	Class C/CMU	
1000-1145	OIC	Summer Camp Applications, 2017 YTC, 10th Corps Staff Selection Plan (Obj 6,8,9)	OIC	OIC	Class C/CMU	
1145-1200	all	Travel to DFAC BLDG 854	DFAC BLDG 854	C/CPT Hossain	Class C/CMU	
1200-1300	See Meal Roster	Lunch	DFAC BLDG 854		Class C/CMU	Meal Roster
1300-1600	S3+2	Promotion Boards (7) (obj 2). Cadets call in as necessary. Need appt times.*	BLDG 1301 Conf Table	AXO	Class C/CMU	
1400-1445	XO, AXO, Dep, CSM, S1	PUAC (obj12)	COL Edinboro Office	MAJ Mendoza	Class C/CMU	
1445-1530	LEAD Board	LEAD Board Meeting (obj13)	COL Edinboro Office	COL Edinboro	Class C/CMU	
1600-1645	Primary adult staff	Budget Meeting/Drill Pay/ HQ Staff Org (obj 15)	COL Edinboro Office	COL Edinboro	Class C/CMU	
1700-1800	See Meal Roster	Dinner	DFAC BLDG 854		Class C/CMU	Meal Roster
1800-1930	All	Drill Closeout Brief (Brief progress on objectives and next month's schedule)	BLDG 1301 Conf Table	LTC M. Smith	Class C/CMU	
1930-2000	All	Clean up / Move to billeting	Work & Common Areas	All	Class C/CMU	

**Special Instructions:** All leadership and primary staff officers are required to attend. Additional staff are encouraged to attend. All personnel attending may be provided 3 meals in the DFAC, and authorized billeting in the barracks. Those adults wishing to stay in individual rooms may do so at their own expense. All individuals who rent a vehicle must file a travel voucher in CALATERS and submit gas receipts for reimbursement. Contact SFC Dionne or SSG Rogers with special requests or if you're not going to show.

Note: \* denotes attendance by TELCON