



REPLY TO
ATTENTION OF

**STATE OF CALIFORNIA – MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS
CAMP SAN LUIS OBISPO
10 SONOMA AVENUE, BUILDING 1301
SAN LUIS OBISPO, CALIFORNIA 93405-7605**

CACC-10-AXO

28 March 2017

CIRCULAR 010-1617-012

**CALIFORNIA CADET CORPS
BASIC COMMANDANT TRAINING ACADEMY
ADVANCED COMMANDANT TRAINING ACADEMY
COMMANDANT LEADERSHIP SCHOOL**

1. **GENERAL:** The Basic Commandant Training Academy (BCTA), Advanced Commandant Training Academy (ACTA), and Commandant Leadership School (CLS – replacement for OCS) will be offered in two phases: the online course and the face-to-face course. You may not attend the face-to-face phase until you have successfully completed all the courses in the online phase.
2. All Commandant Personnel that have never gone through BCTA should attend this year's BCTA. ACTA is required for promotion to Sergeant Major, CW4, and Captain. CLS (or service equivalent) is required for promotion to First Lieutenant and above.
3. **DATES AND LOCATION:** The BCTA/ACTA/CLS face-to-face phase will be held at California Cadet Corps Headquarters at Camp San Luis Obispo beginning at 1300 on 24 July 2017 and ending at 1200 on 30 July 2017. Participants will be expected to complete online modules prior to arrival at CSLO. A detailed schedule of activities will be e-mailed to participants NLT 15 July 2017.
4. **OBJECTIVE:** BCTA will provide you with the foundational knowledge and skills necessary for success as Commandant personnel in the CACC. Individuals participating in BCTA will receive "hands on" experience in CACC and PE Curriculum as well as CA Standards for the Teaching Profession (CSTP). The course will review the six CSTP's as well as all the CACC instructional standards, including leadership, citizenship, patriotism, drill and ceremonies, and basic military subjects. The Commandant Basic Knowledge Test and all performance task evaluations will be provided (drill and ceremonies, commandant uniform wear, military courtesy, etc.).
5. **OBJECTIVE:** ACTA participants will take a course in advanced regulations, contemporary issues, planning and strategy, and Annual General Inspections. Participants will also be expected to teach a 10-15 minute class, and participate in CACC curriculum development and review. Participants will also be required to complete 6 online modules.
6. **OBJECTIVE:** CLS will provide participants with basic military subjects germane to the CACC program, and qualification for the military experience for a commission in the CA Cadet Corps.
7. **REGISTRATION:** Persons interested in enrolling in BCTA/ACTA/CLS should send an e-mail CPT Michael E. Chatman (Michael.chatman@cadet.org) NLT 5 May 2017
8. **BILLETING:** Participants will be provided with open bay billets at no cost to the participants the evenings of 24-29 July 2017. For individuals that would like private billeting you will need to contact billeting. NOTE: Private billeting is at the expense of the participants, CACC will not cover any private billeting expenses.
9. **TRANSPORTATION:** Transportation to and from CSLO and while at CSLO is the responsibility of the participant and will not be reimbursed at state expense.

10. UNIFORMS:

- a. Individuals not yet appointed in the California Cadet Corps will wear a black polo shirt and khaki colored long pants to all periods of instruction. You may purchase a CACC polo for \$25.
- b. All attendees who are officially appointed members of the California Cadet Corps or members of the California National Guard or SMR will be expected to wear the regulation OCP or CMU uniform IAW and the applicable CSMR or SNG regulation or CR 1-3 to all classes and activities during the academy.

11. FOOD SERVICE: Participants will be provided contract meals at no cost to the participants beginning with the evening meal on 24 July 2017 and ending with the noon meal on 30 July 2017. NOTE: Since the meals are being provided you must eat breakfast, lunch, and dinner in the chow hall. You are allowed to leave post to get meals and snacks elsewhere once class instructions are over. There will also be a PX opened on select days as well as vending machines. Please use vending machines at your own risk.

12. POC: Point of Contact for this event is CPT Michael E. Chatman. E-mail: Michael.chatman@cadet.org
Office: 760-885-0378.

FOR THE EXECUTIVE OFFICER:

/s/ signed electronically
MICHAEL J. SMITH
LTC, CACC
Assistant Executive Officer