

## TAKING TESTS ASSESSMENT

Name \_\_\_\_\_

Circle the correct answer in Questions 1. – 3.

1. Which of the following are test preparation tips?
  - a. Have a study routine
  - b. Make healthy choices
  - c. Prepare and study from an outline
  - d. All of the above
  
2. Which of the following is not a test taking tip?
  - a. Do a 'memory dump' at the start of a test
  - b. Answer the most difficult questions first
  - c. Go back and review
  - d. Generally, go with your first instinct (answer)
  
3. Which of the following is not a strategy for improving test performance?
  - a. Use a reading comprehension strategy
  - b. Organize your notes
  - c. Review & plan a week ahead of the test
  - d. None of the above

Fill in the blanks in Questions 4. – 8.:

4. In a short answer essay, you should explain the \_\_\_\_\_  
in \_\_\_\_\_ or \_\_\_\_\_ sentences. Focus on \_\_\_\_\_/concepts.
  
5. In a short answer essay, the goal is to show you understand a \_\_\_\_\_.
  
6. In a full essay answer test, what are the three parts of the general format?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  
7. In what part of the essay general format do you address the main points?
  - a. \_\_\_\_\_
  
8. In the last part/section of the essay general format, what are the two main things you need to do?
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

Circle the answer that is not correct in Questions 9. & 10.:

9. The following are tips for taking a multiple choice test:
- Read the entire question before looking at the answers
  - Read every answer before making a choice
  - Eliminate answers you're sure are incorrect
  - Once incorrect ones are eliminated, focus on the remaining answers
  - Select the best answer
  - First answer questions you know, then go back to the other questions
  - If possible, make an educated guess
  - Don't leave unanswered questions
  - It's usually best to stick with your first choice
  - If two answers are correct, "All of the Above" is probably the right choice
  - If there is a choice between positive & negative options, the answer is likely to be the positive
  - If guessing, pick the answer that contains the least amount of information
10. When taking a True/False test, you should keep in mind the following tips:
- The words Always and Never frequently reflect a *False* statement
  - If a T/F sentence contains a negative, then the answer is probably False
  - The words Sometimes, Frequently, & Generally often reflect a *True* statement
  - First, answer questions you know
  - Go back and answer questions you're not sure about

Fill in the blanks in Questions 11. & 12.:

11. When preparing for a math test, it's important to focus on understanding the principles and \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_.
12. A math test may also require you to explain the \_\_\_\_\_.

Circle True or False in Questions 13. – 17.:

13. T / F : In an open book test you will need to answer mostly from memory
14. T / F : In an open book test, if you have the information tabbed, you can look up every answer from it's source (text, online, handouts, notes)
15. T / F : The following are important first impressions when taking an oral test, going to an interview, or presenting before a board: room entry, proper reporting procedure, customs and courtesies throughout
16. T / F : Asking questions in an interview makes you look like you are overly eager
17. T / F : If standing before a board and told to be At Ease, it's best to remain At Attention