



STATE OF CALIFORNIA – MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS
10 Sonoma Avenue, Bldg. 1301
Camp San Luis Obispo, California 93405



CACC-HQ-CCWO

29 June 2022

LETTER OF INSTRUCTION 010-2122-003

CERT/FIRST AID BAG DISTRIBUTION

1. GENERAL: CERT Backpacks and First Aid Bags will be issued to Cadets who successfully complete the CERT training course and/or Cadet Medic Training Unit, respectively. Backpacks and Bags are “stocked” with various items associated with the training. The purpose of this LOI is to explain the procedure for receiving and accounting for the CERT backpack and First Aid bag.
2. REFERENCES:
 - a. Cadet Regulation 4-1 DTD 01 June 2021
3. CONTENT: Each brigade, regiment, and unit will maintain a property book that tracks each item issued to that entity. CACC Form 104, Unit Property Book, is used for this purpose.
 - a. Backpacks or First Aid Bags will be issued to Cadets upon successful completion of the training course.
 - b. Commandants will receive a list identifying successful completers from their units.
 - c. Cadets shall deliver HQ, CACC issued supplies to their units for accountability.
 - d. Units will update the Property Book each time supplies are received.
4. POC for this LOI is the undersigned at daniel.word@cacadets.org or (909) 855-4404.

Daniel Word Jr.

DANIEL WORD, JR.
CW5, CACC
Command Chief Warrant Officer