

13 May 2020

WARNING ORDER 010-1920-009

1. SITUATION:

- a. Name of Event/Operation: Virtual Officer Candidate School
- b. Dates: 13-22 June 2020
- c. Start and End Times: 13-21 June 2020 will have OCS instruction from 1100-1600. 22 June 2020 will be the Virtual Dining In which will be from 1100-1330.
- d. Location: N/A
- e. Units participating: All Cadets who are eligible to attend an Officer Candidate school.
- f. Participation Requirements: There will be a maximum of 40 Candidates able to attend OCS so it will be first come first serve. It is understood that due to the quarantine some of the required paperwork needed for the Cadet's application will be difficult to receive. We ask you to ensure your Commandant addresses these issues in his/her Letter of Recommendation. If missing paperwork is not addressed and justified the application may be denied.
 - i. In order to enroll in OCS, a cadet must have met the following prerequisites:
 - 1. Have a minimum of one month of successful leadership time in a position of Platoon Sergeant or above.
 - 2. Submit transcripts to show Cadet has met requirement for satisfactory academic progress of a 2.0 GPA or higher
 - 3. Attained at least the rank of C/SSG as demonstrated by passage of C/SSG boards and Performance Tasks Assessments (PTA) as defined in CR 1-5.
 - 4. Have completed the C/2LT online promotion test with at least a 60% and submit proof of score via screenshot/photograph to be uploaded along with the application.
 - 5. Submit a neatly typed true copy of Cadet's Service Record (Form 13) in accordance with CR 1.
 - 6. Submit a brief paragraph (4-6 sentences) of desire to become a Cadet Officer.

7. A signed Letter of Recommendation from the Commandant/ Assistant Commandant to attend OCS.

8. Submit a photograph of the applicant in complete Class B uniform with no headgear, taken from the waist up, and clearly shows awards and decorations.

9. Submit completed C/2LT PTAs.

ii. Procedures. The following procedures are recommended for enrollment in an OCS course:

1. Review OCS Curriculum as defined in CR 3-1, paragraph 4-2, page 9.

2. Prepare C/2LT Board on own time. Cadets will get minimal review time for these boards so Cadets are advised to practice.

3. Take the C/2LT test as much as possible in order to pass. Cadets will be authorized to take the exam on 20JUN2020.

4. Ensure that you are able to have your Class B uniform for the Unit Issue Plan Brief, Board, and Dining In.

g. Training events planned: Lessons regarding Cadet Corps curriculum for officer commission, leadership skills and strategies, and stress-testing scenarios.

h. Assessments: All Assessments/ Rubrics/ Evals will be filled out by group mentors daily. Throughout the duration of Virtual OCS the group mentors, with input from lesson instructors, will be evaluating the Candidates with Form 31, Leader Evaluation Report, to assess the Candidate's overall performance. Rubrics will be used to grade assignments submitted by the Candidates to further determine eligibility to promote.

2. MISSION: Candidates will virtually take part in challenging activities from 13-22JUN2020 to test their leadership while assisting them in improving their problem-solving skills, learning how to handle stressful situations tactfully, and having increased knowledge in order to prepare Candidates to return to their unit with the confidence to lead.

3. EXECUTION:

a. Commander's Intent: To teach new officers in the Cadet Corps while instilling teamwork, effectively communicating vision/goals, prioritization, empowered execution, and problem solving skills that the Cadets will be able to take back to their own units.

b. Concept of Operations: This OCS will focus on teaching the required knowledge to be appointed to a Cadet Officer (the online test for C/2LT, the PTAs, and the board), leadership skills and strategies, problem solving skills, and how to appropriately handle stressful leadership situations. All lessons will be conducted virtually through Google Meets with all participating Candidates. Any handouts and worksheets will also be shared with all participating Candidates via Google Classroom. The schedule of meetings and due dates are all found via Google Calendar.

c. Goals:

i. Goal 1: With the skills taught to the participating Candidates 80% of them will commission to the rank of C/2LT at the end of this OCS course.

ii. Goal 2: 100% of participating Candidates learn new skills and gain the confidence to effectively lead their units.

iii. Goal 3: The OCS Staff will conduct virtual OCS by providing real world applications of Cadet Officer knowledge while teaching promotion information with engaging and effective materials to keep the attention of Candidates in the virtual environment.

d. Objectives:

i. Newly commissioned officers will transform the idea regarding Cadet Officers by teaching them new valuable leadership and problem solving skills.

ii. Candidates will return to their units with confidence to take initiative in challenging leadership situations that require solving difficult problems.

iii. Camaraderie and unity is developed among all participating Candidates

e. Cadet Leaders & Staff Assignments:

a. OCS Staff will be the following:

- i. Commander: C/CPT Gill
- ii. Command Sergeant Major: C/CSM Alcala
- iii. Executive Officer: C/CPT Baldwin
- iv. S-1: C/MAJ Santa Maria, K.
- v. S-2: C/1LT Riese
- vi. S-3: C/MAJ Gilbert
- vii. S-4: C/MAJ Santa Maria, L.
- viii. S-5: C/1LT Torres
- ix. S-6: C/MAJ Mount

b. OCS Adult Mentors will be as follows:

- i. MAJ Anthony Bravo
- ii. CPT Paul Saba

- iii. CPT Marcus Flores
 - iv.
 - v.
 - vi. CW2 Lani Cahill
 - vii. CPT Charles Wallis
 - viii. MAJ Kenneth Cook
 - ix. 1LT David Leavel
- c. Candidate leadership roles will consist of 1 OCS Team Commander and 4 Team Leaders. These positions will be assigned based on the Candidates' applications.
 - d. Group assignments will be emailed to the Candidates along with the corresponding Google Classroom Code for their group once application is approved.
 - e. Mentors will be assigned to each group to work with them throughout the duration of the Virtual OCS.
 - f. For safety purposes all virtual interactions will be recorded, maintain the Rule of 3, and follow the Cadet Protection Policy.

f. Application Process:

- i. All application are due NLT 01JUN2020 on a first come first serve basis, considering our cap number of 40 Candidates, via [Bit.ly/20VOCS](https://bit.ly/20VOCS)
- ii. An email will be sent containing required Google Classroom codes along with group assignment once the Candidate application is approved.
- iii. We will be using the platform Google for this event it is essential that the Candidates will have a working Google email account that is not school related.
- iv. Since this is a virtual event Candidates will need to have a device with internet throughout the entirety of the event. This device needs to have a working camera as well since we will be hosting conferences to teach classes.

g. Cost: There will be no cost for this event.

h. Key Suspense Dates:

06MAY2020- Staff Hired for OCS

01JUN2020- All Applications Due

03JUN2020- OPORD finished

13-22JUN2020- Virtual OCS is conducted

i. Uniform: We are asking that Candidates attend any meetings in the CACC issued PT gear or other modest clothing that is similar during lessons. Candidate's will need Class B uniform for their Unit Issue Plan Brief, Board, and the Dining In.

j. Awards: For those Candidates that successfully and fully complete the OCS course, along with assignments, will be awarded the OCS ribbon. Essayons ribbon will be awarded to the Candidate who embodies the CACC Motto throughout the duration of OCS. Officer Honor Bar will be awarded to the overall top performing Candidate.

k. Promotions: The only promotion being given during OCS will be C/2LT.

4. SUSTAINMENT:

a. Meals: N/A

b. Cadet Store: N/A

c. Transportation: N/A

d. Billeting: N/A

5. COMMAND and CONTROL:

a. Cadet Commander C/CPT Makayla Gill and can be reached at mmgill03@gmail.com

b. Cadet Command Sergeant Major C/CSM Isaac Alcala and can be reached at isaa.alcala@myds.us

c. OIC: Major Anthony Bravo can be reached at anthony.bravo@cacadets.org

ACKNOWLEDGE:

Cinthia Galdamez

C/COL, CACC

DISTRIBUTION:

BDE Advisor

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All Commandants